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PS/1487/47/AADHAAR

14 Feb 23

The Flag Officer Commanding-in-Chief
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Western Naval Command
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The Commander-in-Chief
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Andaman & Nicobar Command
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The Flag Officer Commanding-in-Chief
{for CSO (P&A)}
Eastern Naval Command
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The Flag Officer Commanding-in-Chief
{for CSO (P&A)}
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UIDAI ADVISORY - USAGE OF AADHAAR

1. Refer to GoI/ UIDAI letter D.O. No. HQ-13079/39/2021-Auth-II (E 4842) dated 09 Dec 22 regarding usage of Aadhaar by personnel.

2. **Preamble**. Aadhaar provides a single source of online/ offline identity verification for residents across the country. The Unique Identification Authority of India (**UIDAI**) provides a technologically advanced ecosystem to ensure safe, smooth and speedy authentication experience to individual Aadhaar holders for availing a number of Government services, Banking services, Telecom services etc.

3. However, certain concerns and perceptions exist amongst the personnel about the usage and authentication procedures for Aadhaar and related services. Towards this, UIDAI has promulgated a number of advisories/ instructions including *'Do's and Don'ts'* for usage of Aadhaar by personnel for identity verification in an assured manner.

4. Important Do's and Don'ts, are as highlighted:-

Do's

(a) Aadhaar is a digital identity of the holder and the individual may use Aadhaar to prove identity, as per their choice.

(b) While sharing Aadhaar details, exercise same level of caution as the holder would exercise while sharing their mobile number, bank details, passport and other key documents.

(c) Entities seeking your Aadhaar are obligated to obtain your consent which should specify the purpose for which it is being taken.

(d) UIDAI provides the facility for generating *'Virtual Identifier (VID)'* which is a 16 digit random number mapped to the Aadhaar number of the respective holder towards providing enhanced security and privacy. The Aadhaar holders are authorised to use VIDs in lieu of Aadhaar number for online authentication and e-KYC.

(e) Update your Mobile number and Email ID on Aadhaar on regular basis towards receiving intimation of Aadhaar verification on every instance. The authentication history is available on UIDAI website or m-Aadhaar app for verification.

(f) 'Aadhaar Locking' and 'Bio-Metric locking' has been facilitated by UIDAI for individual holders. The same could be un-locked as per requirement of the holder.

(g) In case of suspicious Aadhaar authentication or any queries/ concerns contact UIDAI ***toll-free helpline 1947*** which is available 24X7 or email at help@uidai.gov.in.

Don'ts

(h) Do not leave your Aadhaar ID/ letter/ PVC card or copy unattended.

(j) Do not share your Aadhaar details on open media.

(k) Do not disclose your Aadhaar OTP to any unauthorised entity.

(l) Do not share your m-Aadhaar PIN with anyone.

5. The relevant UIDAI Office Memorandums (OMs) and Circulars *iro* Do's and Don'ts for usage of Aadhaar are available at **www.uidai.gov.in** for reference.

6. It is requested that this letter may be given wide publicity for dissemination amongst personnel and their dependents.

7. Further, security agencies utilising Aadhaar services for identification and verification of personnel may be guided by the aforesaid instructions and UIDAI guidelines promulgated from time to time.

(Pushkar Kumar)
Cmde
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